

Planning District One Behavioral Health Services
Board Meeting – May 22, 2024
Wise County Behavioral Health Services

Board members present: Delores Belcher, Robert Ledford, Susan Widener, Bobby Cassell, Joey Carico, and Margaret Gibson

Board members absent: Lana Mullins and JoAnna Edds

Staff members present: Sandy O'Dell, Kim Howell, Lisa Kilgore, Megan Herron, Kristie Hammonds and Kim Trantham

Others present: None

A quorum was present.

I. Call to order

The meeting was called to order by the Chair, Delores Belcher.

II. Additions or changes to the agenda

There were no additions or changes to the agenda.

III. Public Comment

There was no public comment.

IV. Secretary's Report

Margaret Gibson made a motion to approve the April 24, 2024 minutes as presented, Robert Ledford seconded the motion and it passed unanimously.

V. Financial Report

Kristie Hammonds presented the Frontier Health April 2024 financial report

- April 2024 Virginia services had a margin of \$36,622 and YTD margin of \$425,919.
- Profit margins were up in April for ID/DD programs due in part to payor plans not being set up in Smart Care for Early Intervention and developmental disability waiver services in April 2023. These were previously written off but once plans were set up they were resubmitted and payments are being received.

Robert Ledford reviewed the April 2024 PD1 financial report and Kim Howell presented it to the board members.

Joey Carico made a motion to file the financial report as presented, Robert Ledford seconded the motion and it passed unanimously.

VI. Chair Report

- The Finance Committee (Robert- chair, Susan, Lana, and Bobby) will meet on Wednesday, June 26th at 4:15 pm to discuss the budget.

VII. Executive Director Report

- Sandy O'Dell reported that DBHDS has completed the PD1 audit. There were some service-related recommendations pertaining to policy and procedure updates, the compliance review process and separation of funding. A corrective action plan will be sent to DBHDS by July 1.
- The Opioid Abatement authority has made recommendations to approve the Recovery Residence in Gate City. A \$50,000 check presentation from Ballard Health was presented and will be used for the purchase of furniture and a vehicle for the project. A meeting with the Gate City Planning Commission to discuss a special use permit is scheduled for June 4th.
- 1.5 million dollars in funding will be received for the 24-hour CITAC program and the 23-hour crisis center.
- The General Assembly has approved the state budget. A 3% pay increase was approved for state supported positions and includes an allocation for CSB workforce.
- Additional waiver slots for ID/DD services were approved and all urgent waiting slots will be served.
- Board member surveys were handed out.

VIII. Service Reports

Kim Trantham reviewed the April 2024 Mental Health, Substance Abuse, and Intellectual Disabilities Statistical unit report. Same day access service numbers continue to increase.

The VALUES therapeutic foster care program continues to grow with 14 children being served in 9 homes and 1 home in training.

IX. Service Outcomes

Megan Herron reviewed the service outcomes data. There were 3 adult state hospital admissions for April 2024.

X. Frontier Health Report

- Kristie Hammonds reported overall Frontier Health has a 21.9% turnover rate with Virginia having a 16.4% rate. There are 35 vacancies in Virginia with 19 of those being new positions. Frontier Health staff continue to attend career fairs at local colleges and universities.
- Contractors are on site at the Wharton location beginning renovations and have given a three-month timeline for completion. Renovations to the Big Stone Gap location will begin after the Wharton location is completed.

XI. Executive/Personnel Committee

Margaret Gibson made a motion that in accordance with Section §2.2-3711, Subsection A.1 of the Code of Virginia that the board go into closed session to discuss personnel issues, Robert Ledford seconded the motion and it passed unanimously.

Delores Belcher requested staff and guest to leave the meeting.

Bobby Cassell made a motion to return to regular session, Robert Ledford seconded the motion and it passed unanimously.

Delores Belcher polled the board members as to the fact that only personnel issues were discussed in the closed session:

Delores Belcher	Yes
Margaret Gibson	Yes
Robert Ledford	Yes
Joey Carico	Yes
JoAnna Edds	Absent
Lana Mullins	Absent
Susan Widener	Yes
Bobby Cassell	Yes

Delores Belcher stated the Executive Committee met on April 24, 2024, to complete the Executive Director annual evaluation and discuss the Executive Director Contract for FY 2025. The Executive Committee recommends the continued employment of the Executive Director, Sandy O'Dell, under the terms and conditions of the contract and as discussed in closed session. The Executive Committee recommendation serves as a motion and a second. The motion passed unanimously.

Delores Belcher stated the Executive/Personnel Committee met on April 24, 2024, to discuss employee pay raises. The Executive/Personnel Committee recommends a 4% pay increase for Board employees Kim Howell, Lisa Kilgore and Megan Herron effective July 1, 2024. The Executive/Personnel Committee recommendation serves as a motion and a second. The motion passed unanimously.

XII. Board Member's Comments

There were no additional comments.

XIII. Date and location of next meeting

The next meeting will be held at Wise County Behavioral Health Services on June 26, 2024, at 5 pm.

XIV. There being no other business, Joey Carico made a motion to adjourn, Margaret Gibson seconded the motion and it passed unanimously.

Respectfully Submitted,



Joseph Carico, Secretary